

CANTEEN & CONTROL ROSTER

Clubs sharing duties are to negotiate with club secretaries to ensure an even allocation.

The actual numbers of people required for canteen, control and other duties

Please note, these numbers may be revised if COVID-19 restrictions change.

| Week | Date | Canteen | Control |
|-----------------------|-------------------------|---------------------------|---------------------|
| Week 1 - | 30 th April | Warragamba | Glenmore Park |
| Week 2 - | 7 th May | Emu Plains | Winmalee |
| Week 3 - | 14 th May | St Nicholas | St Josephs |
| Week 4 - | 21 st May | Jordan Springs | Riverlands |
| Week 5 - | 28 th May | Penrith RSL | Penrith Sports |
| Week 6 - | 4 th June | Emmaus | Cambridge Park |
| Week 7 - | 18 th June | Glenmore Park | St Nicholas |
| Week 8 - | 25 th June | Erskine Park | St Josephs |
| Week 9 - | 16 th July | Riverlands | Warragamba |
| Week 10 - | 23 rd July | St Clair/Inferno | Emu Plains |
| Week 11 - | 30 th July | Corpus Christi | Penrith RSL |
| Week 12 - | 6 th August | St Nicholas | Jordan Springs |
| Week 15 - | 9 th August | No Canteen | PDNA Executive |
| Week 13 - | 13 th August | Twin Creeks/Penrith South | Renegades/ Winmalee |
| Week 14 - | 20 th August | Cambridge Park | Emmaus |
| Semi-Finals - | 27th August | Erskine Park | PDNA Executive |
| Finals - | 3rd September | St Marys Leagues | PDNA Executive |
| Grand Finals - | 10th September | Penrith RSL | PDNA Executive |

NOTES FOR CANTEEN & CONTROL

CANTEEN

No children under 14 years allowed. Closed shoes must be worn at all times.

Roster times and numbers during season

| | |
|-----------------|----------|
| 8:00am – 8:30am | 2 people |
| 8:30am – 2:00pm | 6 people |
| 2.00pm – 5.00pm | 3 people |

Roster times and numbers for Semi-Finals

| | |
|-----------------|----------|
| 8.00am – 1.30pm | 8 people |
| 1.30pm – 4.30pm | 4 people |

Roster times and numbers for Finals

| | |
|-----------------|----------|
| 9.30am – 1.30pm | 6 people |
| 1.30pm – 4.30pm | 3 people |

Roster times and numbers for Grand Finals

| | |
|-----------------|----------|
| 8.00am – 1.30pm | 6 people |
| 1.30pm – 4.30pm | 4 people |

* Clubs are required to clean canteen at end of the day.

* Clubs rostered on Canteen duty for Semi-Finals, Finals and Grand Finals are responsible for maintaining toilets on these days.

CONTROL

No children under 14 years allowed. Closed shoes must be worn at all times.

Two (2) people only required from 8.45am to 5.15pm during Saturdays

Clubs are required to tidy control at end of day

Clubs are required to check toilets throughout the day and tidy as required

OPENING DAY & GRAND FINAL DAY DUTIES

OPENING DAY CLUB DUTIES

| | | |
|-------------|---------------------------|----------------|
| Car park | 2 People 7:00am - 9:00am | Winmalee |
| To assist | | Junior Reps |
| To assist | | Junior Reps |
| Morning tea | 2 People 8:30am - 9:00am | Cambridge Park |
| | 6 People 9:00am - 11:30am | |

GRAND-FINAL CLUB DUTIES

| | | |
|-----------|---------------------------|-------------|
| Car park | 2 People 7:30am - 12 noon | Emu Plains |
| To assist | | TBC |
| To assist | | TBC |
| Luncheon | 4 People 11:30am - 1:30pm | St Nicholas |

**FAILURE TO COMPLY WITH ANY OF THE ABOVE IS A FINE OF \$20.00
PER HOUR OR PART THEREOF**

Job Description

Carpark

- Help set up barricades
- Allow entry to PDNA Executive, PDNA staff in canteen and invited guests
- To direct invited guests to the allocated parking area

Morning Tea/Luncheon

- Set up meeting room for function – as directed by Executive Committee
- Organise drinks, food, plates
- Ensure food is kept warm/covered
- Clean and tidy up during the function
- Ensure the meeting room is clean and tidy at the end of the function

To Assist

Open Day

- Set up the chairs for the band prior to ceremony
- Remove the chairs after ceremony

Grand Final Day

- Set up trophies as directed by Executive Committee

